



**Board Meeting  
VMBB Office, Winooski, Vermont  
September 5, 2017  
Telephonic Board Meeting**

**Meeting Minutes**

**Board Members Present:** Beth Pearce; David Coates; David Kimel; Kathryn Boardman (joined the meeting at 9:10 am) and Deborah Winters

**Staff:** Robert Giroux

**Consultants:** None

The meeting was called to order by Mr. Kimel at 9:03 am.

Mr. Kimel asked Mr. Coates to update the Board on the Executive Director recruitment. A joint Committee made up of VMBB and VEHBFA Board members hired Beth Peters of Vividworks to coordinate the recruitment. The Committee received applications from a large pool of applicants that were screened and interviewed. After successfully completing a series of background checks, Michal Gaughan is being recommended as the top candidate.

*Motion: A motion was made by Ms. Pearce to hire Michael Gaughan as the next VMBB Executive Director. Mr. Gaughan will begin work on or about October 16, 2017 as an interim Director and will formally assume the Executive Director's position on January 1, 2018. Mr. Gaughan will be jointly compensated by VMBB and VEHBFA as follows: \$115,000 salary; fringe benefits allowance equal to 31% of salary; twenty days of vacation leave per year; ten days of sick leave per year per year; and a \$17,000 relocation allowance. The motion was seconded by Ms. Winters. A roll call of Board members was taken and all voted in the affirmative.*

At 9:11 am a motion was made to go into Executive Session.

*Motion: Ms. Pearce made a motion to enter Executive Session to discuss a Personnel Matter. The motion was seconded by Mr. Coates and approved unanimously by rollcall vote. Mr. Giroux and Mr. Foley were excused from the Executive Session.*

At 9:20am Chairman Kimel reconvened the meeting in Open Session.

At 9:21 am the Meeting adjourned on a motion by Ms. Boardman, seconded by Mr. Coates and a unanimous vote in favor.

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These Minutes were approved by the Board of Directors at a duly warned meeting on September 5, 2017